

# AXA Equitable 2016 Year-End Processing Deadlines



guidelines

As we continue to move through the 4th quarter and near the end of the 2016 business year, we want to let you know about application processing for year-end.

Although there is no official deadline to submit formal applications, the following guidelines will help ensure cases are processed in a timely manner, policies are delivered to customers for 2016, and producers receive their compensation payments within appropriate timelines.

- Cases must be complete, in good order and submitted before **December 5** to expedite underwriting, issue, and delivery by year-end. Please work with your Wholesalers to help us meet your needs.
- AXA Equitable, MONY and MLOA premiums must be received, processed and paid by **December 21** to count for 2016 reportable income. In addition to premium, all outstanding delivery requirements must be submitted and received in good order by this date for year-end commissions to be paid. Post Issue Delivery Requirements can be faxed to the **National Operations Center at 1-855-277-6121 by 4:00 p.m. EST on December 21**. You may also opt to mail these requirements to the address below, but they must be received by **December 21**:

AXA Equitable Life Insurance Company  
8501 IBM Drive  
Suite 150  
Charlotte, NC 28262

- Year-end commission checks will be dated **December 30, 2016**.

We are working hard to process your business for year-end and are committed to working with you to satisfy your needs. We, however, cannot guarantee that all cases submitted will be issued if there are outstanding items. Please contact the Life Insurance Sales Desk with any questions. As always, we thank you for your business.

## please note

In addition to Thanksgiving, Christmas and New Year's Day, AXA Equitable will be closed on the following days:

- Wednesday, November 23, 2016 (early close)
- Friday, November 25, 2016
- Monday, December 26, 2016

G39075  
Cat. #144772 (10/16)